



Northborough Free Library

34 Main Street
Northborough, MA 01532-1997
Phone: (508) 393-5025
www.northboroughlibrary.org

Board of Library Trustees

AGENDA

Tuesday, July 10, 2018
7:00 p.m.

Conference Room

1. Call to order and opening remarks
 - Update on open Trustee seat
2. Approval of minutes of June 12, 2018
3. Library Director's Report
 - Personnel update
 - Building update
 - Proposed agreement with Better World Books
 - Request to use children's program room for birthday parties
 - Online community calendar: Burbio.com
4. Committee Reports:
 - Administrative Committee – no report
 - Long Range Planning Committee – no report
 - Building and Grounds Committee
 - Customer survey and focus group meetings
 - Next meeting: July 24, 2018 @ 7:00 p.m.
 - Development Committee:
 - Proposed updated agreement with Carlton & Co.
 - Update on establishment of an endowment fund
 - Proposed MOU with the Friends of the Library
 - Next meeting: TBD
 - 150th Anniversary Committee
 - Proposed 150th Anniversary Gala on April 6, 2019
 - Applefest Parade and Street Fair (September 15-16, 2018)
 - Next meeting: July 17, 2018 @ 6:30 p.m.
 - Technology Committee – no report
5. Date of next meeting: September 11, 2018
6. Any other business that may come before the Board
7. Adjournment